



OFFICE OF THE DIRECTOR/PRINCIPAL
ATAL BIHARI VAJPAYEE

GOVT. INSTITUTE OF ENGINEERING & TECHNOLOGY
 PRAGATINAGAR, P.O. GUMMA TEH – KOTKHAI
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No. ABVGIT/Trg./B.T/Admn./Vol-V/2024-

Dated: 26.07.2025

To

The Dean Academics(Engg),
 Himachal Pradesh Technical University,
 VPO. Daruhi Tehsil & Distt. Hamirpur,
 Himachal Pradesh – 177001.

Sub: Regarding Branch Change of Students After First Year.

Sir,

I have the honour to refer to your letter No. HimTu-3(Acad) N-1/2015-Vol-IV-3540-45 dated 14.05.2025, vide which applications from two students for branch change were received.

In this context, it is submitted that a meeting of the concerned committee was held on 26.07.2025 to deliberate on the matter. As per the decision taken in the meeting (Photo copy of the minutes of the meeting enclosed), it has been resolved to allow the branch change for the following students:

S.N.	Student Name	Univ. Roll No.	Old Branch	New Branch	CGPA(1 st Sem)
1.	Sunaina	240206010120	ECE	CSE	7.70
2.	Shayana	240206010114	ECE	CSE	7.00

This is for your kind information and necessary action at your end please.

Encls: As above.

Yours faithfully

Director/Principal
 ABVGIT, Pragatinagar
 Distt. Shimla HP 171202
 Dated: 26.07.2025

Endstt. No. ABVGIT/Trg./Admn./Vol-V/2024- **2035-2039**
 Copy to:

1. The OIC Academic B.Tech Wing for information.
2. The OICs ECE & CSE for information & necessary actions.
3. Website coordinator to upload on the institution website.
4. Notice Board.

Director/Principal
 ABVGIT, Pragatinagar
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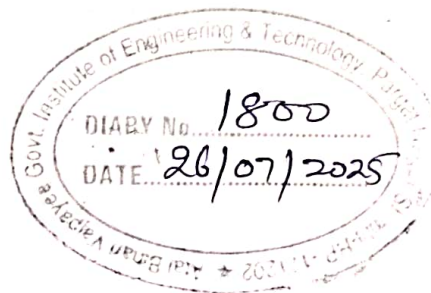
MINUTES OF THE MEETING

Subject: Branch Change Committee Recommendations as per Ordinance of HPTU framed vide Order No. 309 dated 22.07.2025.

Date of Meeting: 26.07.2025

Time: 11 AM

Venue: Board Room



1. Meeting Convened By

The meeting of the Branch Change Committee was convened under the chairmanship of Dr. Ankush Kapoor Associate Professor ECE, on 26.07.2025 at 11 AM in the Board Room, ABVGIET, Pragatinagar.

2. Members Present

Sr. No.	Name	Designation	Role in Committee	Remarks
1.	Dr. Ankush Kapoor	Associate Professor	Chairman	
2.	Sh. Anurag Sharma	Assistant Professor	Member	
3.	Dr. Reena Sharma	Assistant Professor	Member	
4.	Sh. Arvind Sharma	Assistant Professor	Member	
5.	Ms. Dipanshu	JOA(IT)	-----NIL-----	

3. Agenda

To examine and recommend eligible students for branch change after 1st year B.Tech, as per the criteria laid down in the HPTU ordinance framed vide order no. 311 dated 22.07.2025.

4. Proceedings and Discussions

The committee reviewed the ordinance issued by HPTU and ensured compliance with the specified norms.

Applications received from students were scrutinized based on:

- Academic performance (CGPA after 1st year), (Only 1st semester result is considered as 2nd semester result is awaited).

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P. T. O.

- Availability of seats in respective branches,
- Willingness of students and merit order.

All recommendations were made within the framework of rules and guidelines mentioned in the aforementioned ordinance.

5. Recommendations

The following students are recommended for branch change, subject to the availability of seats and final approval of the competent authority:

S.N.	Student Name	Univ. Roll No.	Current Branch	Recommended branch	CGPA(1 st Sem)	Remarks
1.	Sunaina	240206010120	ECE	CSE	7.70	
2.	Shayana	240206010114	ECE	CSE	7.00	

6. Conclusion

The meeting ended with a vote of thanks to the chairman. The committee resolved to maintain transparency and adherence to all relevant norms while finalizing the recommendations.

7. Signatures of Committee Members

Sr. No.	Name	Designation	Signature
1.	Dr. Ankush Kapoor	Chairman	
2.	Sh. Anurag Sharma	Member	
3.	Dr. Reena Sharma	Member	
4.	Sh. Arvind Sharma	Member	