

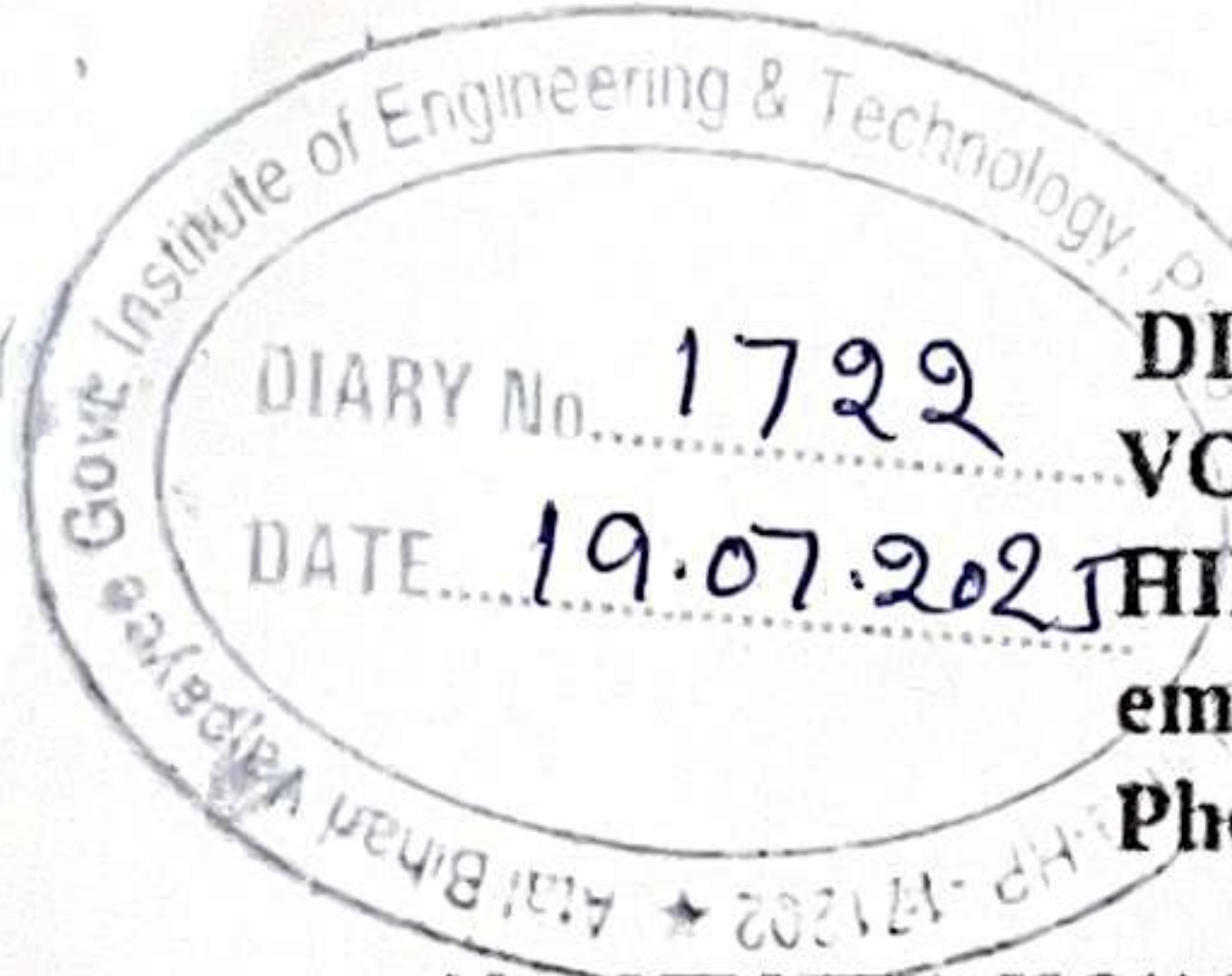
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DIARY No. 1722

DATE 19.07.2025

DIRECTORATE OF TECHNICAL EDUCATION
VOCATIONAL AND INDUSTRIAL TRAINING,
HIMACHAL PRADESH SUNDERNAGAR

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No. STV(TE)-HC(110)/TEQIP-III/JNGEC/2018-I 907568

Dated: 18/07/2025

To

The Director-cum-Principal,
JNGEC Sundernagar, RGEC Kangra at Nagrota & ABVGIE&T,
Pragatinagar, Shimla Himachal Pradesh.

Subject: - Regarding Sustainability funds lying with the Institutions Covered under TEQIP-II and TEQIP-III project.

Sir,

As you are aware that TEQIP-II was implemented in JNGEC and TEQIP-III were implemented in the RGEC, JNGEC and ABVGIE&T Pragatinagar and as per the TEQIP Project Guidelines four fund namely Groups Fund, Faculty Development Fund, Equipment replacement Fund and Equipment Maintenance Fund have been created by the Institutions to carry out sustainable activities after the closure of the project. In this regard, find enclosed herewith the guidelines framed for the utilization of four fund. This is for your kind information and necessary action.

Enclose: Rules for Utilizing Four Funds generated under TEQIP-II & III.

Signed by

Akshey Sood

Date: 16-07-2025 11:35:29

Director
Technical Education,
Vocational & Industrial Training,
Himachal Pradesh, Sundernagar

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Rules for Utilizing Four Funds generated under TEQIP-II & III

As per TEQIP-II&III project guideline, four funds viz Corpus Fund, Maintenance Fund and Faculty Development Fund and Equipment Replacement Fund have been created and funds accumulated in these four funds are to be utilized for various activities as per TEQIP-II&III project guidelines. The guidelines for efficient utilization of four funds have been below:

I. Corpus Fund

Following expenses to be allowed:

1. **Student support activities like conduct of Remedial Classes, Bridge Courses, Skill development training, Internship expenses to UG & PG Students.**

- a) **MOOCs/SWYAM Courses:** Expenditure to be incurred by students for getting himself registered & payment of examination fee for appearing, on the actual basis may allowed.

Beside this, expenditure relating to travelling by ordinary bus to the nearest examination center by the students to appear for MOOCs/SWAYAM Courses examination alongwith a daily allowance of Rs.190/- per day is also to be allowed in the favour of the students.

- b) **Conduct of Remedial Classes:** Expenditure relating to conduct of remedial classes is to be allowed. The honorarium to Guest faculty/Internal faculty engaging the remedial classes/hour is to be allowed as per honorarium allowed in the SWF rule.

- c) **Conduct of GATE Coaching Classes:** Expenditure to be incurred for payment of honorarium to Expert/Guest Faculty(Retried)/Internal faculty per hour engagement for conducting the Gate coaching classes is to be allowed as per the norms of SWF.

Reimbursement of GATE registration fee for the students belonging to weaker section, as per low income criteria notified by Govt. from time to time is to be allowed under the corpus funds.

- d) **Induction training Programme:** Expenditure for delivering the expert lecture/hour by External Expert for the Induction programme along with the payment of lectures, TA/ DA as per SWF rules to be allowed.

Beside this, expenditure relating to the transportation cost to be incurred for arranging tour for the 1st year students to near places of importance/interest through Institute bus/hired HRTC bus/vehicle as per rate approved by Deputy Commissioner of concerned area as to be allowed.

- e) **Skill development training, in-house:** Expenditure for payment of remuneration/honorarium for delivering Expert lecture/hours by External

Expert for the training programme to be arranged in-house as per the SWF Rules is to be allowed.

- f) **Skill development training, outside institution:** Expenditure on account of providing training to students (outside the Institution) through various training/skill development programmes organized by Govt./Semi Govt./PSU/Central/State Departments/institutions on actual basis is to be allowed. The reimbursement of travel charges for the journey undertaken by students through ordinary bus for attending the training outside the Institution is also required to be allowed under corpus funds. Daily allowance @Rs. 190/- per day is to be allowed in favour of the student.
- g) **Placement activities:** Travelling Expenditure to be incurred for allowing students to travel through ordinary bus/Institute bus/Vehicle hired as per Deputy Commissioner approved rates for attending the placement activities outside the Institution is to be allowed.
2. **Funds for students to attend Workshop, Conference, Hackathon, Technological Exhibitions etc.:** Expenditure to be incurred on account of registration fee, travel charges by ordinary bus/Institute bus/Vehicle hired as per Deputy Commissioner approved rates on actual basis in favour of student is to be allowed for attending Hackathons, Workshop, Conference technological exhibitions, Tech Fest etc.
3. **Expert lectures for students on subject domains:** Expenditure relating to honorarium/TA/Boarding and lodging to be incurred for inviting Expert (external) for delivering the Expert lecture in the Institution to the students is to be allowed as per SWF rules.
4. **Minor office expenses related to student activities:** Expenditure to be incurred on the account of purchase of Stationary items/printers/computer related items is to be allowed maximum upto a limit of 1 lakh per year.
5. **Conducting Industry- Institute -Interaction Cell Programs.**
- Expenditure to be incurred on Travel cost, hospitality and honorarium to be paid to the industrial personnel invited for participation in curriculum development/revision/restructuring, student assessment and Institutional bodies/delivering expert lectures in the Institution as per SWF rules to be allowed.
 - Organizing short term training programme for students in collaboration with Industry/Institution to increase Managerial skills, Entrepreneurial skills, Leadership skills, Communication skills, Technical skills and Team working skills for making them industry ready is to be allowed.

c) Transportation charges for Industrial visits through college bus or hired HRTC bus or hiring of vehicle as per Deputy Commissioner approved rates is to be allowed.

6. **Expenditure relating to securing sponsored projects, patent filling etc.:** Expenses to be incurred for meeting the expenditure relating to patent application filing fee/registration/securing project/ consultancy is to be allowed. The expenditure is to be allowed only if the patent/project/consultancy etc. is taken with the affiliation of concerned Institutions.

II. Faculty Development Fund

Following expenses to be allowed:

1. **Expenditure to be incurred for faculty members attending training programme, workshop, seminars, conferences etc. in academic interest:** Expenses to be incurred for Registration fee etc. for attending training programmes, workshop, seminars, conferences etc. is to be allowed. The applicability of TA/DA rules will be as per the Govt. of Himachal Pradesh notified rules/regulation from time to time.

2. **MOOCs/SWYAM/online courses:** Expenditure incurred for the purpose of payment of registration and examination fee on actual basis for attending these courses is to be allowed in favour of faculty member. The applicability of TA/DA for appearing at nearest examination center will be as per the Govt. of Himachal Pradesh notified rules/regulation issued from Time to time.

3. **Expenditure on organizing in-house subject training programs/ workshops/ seminars/conferences in academic interest:** Expenditure to be incurred for meeting Honorarium/ TA/Boarding & lodging/ Hospitality charges to experts is to be allowed as per SWF rules.

4. **Fee to be paid to professional bodies for membership (institutional):** Charges to be incurred for getting the Institutional membership for professional societies viz. IEEE, ACM, IETE, CSI, Automotive Engineering, ISTE, IE(I), ASCE, ASME for the purpose of establishment of various student chapter on actual basis in the Institute is to be allowed.

III. Equipment Replacement Fund

Following expenses to be allowed:

1. **Replacement of unserviceable furniture and equipment including computers and related devices purchased under TEQIP project:** Charges to be incurred for replacement of unserviceable furniture and equipment including computers and related devices purchased under TEQIP Project is to be allowed.

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2. **Additional components and accessories required for equipments purchased under TEQIP – II & III:** Charges to be incurred for purchase of additional components/accessories relating to up-gradation of machinery and equipments purchased under TEQIP Project is to be allowed.

IV. Equipment Maintenance Fund (Only for equipments and machinery purchased under TEQIP project)

Following expenses to be allowed:

1. Maintenance & repair of furniture and equipment including computers and related devices.
2. Purchasing of consumables material required for operating machinery & equipment for the training activities in connection with the TEQIP equipments.
3. Expenditure on renewing software, adding further modules & updation of software/Hardware.
4. Annual maintenance contract for the equipments procured under TEQIP Phase II & III Project.
5. Calibration and certification charges of equipments.