



OFFICE OF THE DIRECTOR/PRINCIPAL

ATAL BIHARI VAJPAYEE GOVT. INSTITUTE OF ENGINEERING & TECHNOLOGY
PRAGATINAGAR, P.O. GUMMA TEH – KOTKHAI, DISTT. SHIMLA (H.P) – 171227
Tele: 01783-253918 Email: director.abv@gmail.com Website: <https://www.abvgiet.ac.in>

No. 328

Dated: 07.09.2026

OFFICE ORDER

In order to streamline and strengthen the Training & Placement activities of the Institute and to ensure effective coordination among the Training & Placement Cell, various departments, faculty members and students, the following Training & Placement Cell is hereby constituted with immediate effect:

Faculty Members for Training & Placement Cell :

S. N.	Faculty Coordinator	Designation	Department
1.	Er. Gaurav Mahajan	Training & Placement Officer (TPO)	AS&H
1.	Er. Nivedita Kashyap	Member	CSE
2.	Er. Saurav Mehta	Member	ECE
3.	Er. Awin Gupta	Member	EE

Student Representatives for Training & Placement Cell :

S. N.	University Roll No.	Student Name	Branch	Current Year	E-mail
1	23010203015	Devanshi	CSE	4 th	devanshia140@gmail.com
2	23010203053	Suryansh	CSE	4 th	realthakursuryansh@gmail.com
3	23010104024	Muskan	ECE	4 th	mk5696797@gmail.com
4	23010204040	Somya Kapoor	ECE	4 th	kapoorsomya27@gmail.com
5	23010205002	Abhishek	EE	4 th	abhisheksharma0694@gmail.com
6	23010205031	Mahima	EE	4 th	mahimathakur4211@gmail.com
7	240203010003	Akanksha Thakur	CSE	3 rd	akankshavipinthakur@gmail.com
8	240203010020	Kundan	CSE	3 rd	kundanbhardwaj145@gmail.com
9	240206010109	Rohit Singh	ECE	3 rd	rohitsingh40142@gmail.com
10	240206010116	Sonia	ECE	3 rd	pathania Sonia26@gmail.com
11	240207010019	Kajal Shukla	EE	3 rd	kkajalshukla757@gmail.com
12	2520207010	Mayank Vashisht	EE	3 rd	mayankvashisht06@gmail.com

The Training & Placement Cell will perform the following responsibilities :

1. To coordinate and facilitate all training and placement activities of the Institute.
2. To establish effective coordination among the TPO, Faculty Coordinators, Departments, and Student Representatives.
3. To coordinate with recruiting organizations for campus recruitment drives, tests, interviews, and other placement activities.
4. To disseminate placement-related information and opportunities to eligible students in a timely manner.
5. To maintain and update student training and placement records.
6. To coordinate branch-wise placement activities through the respective Faculty Coordinators.
7. To assist students in preparation for aptitude tests, technical interviews, HR interviews, group discussions, and other recruitment processes.

8. To ensure proper discipline and smooth conduct of placement drives and related activities.
9. To support the TPO in maintaining effective communication with students, faculty members, departments, and recruiting organizations.
10. To undertake any other Training & Placement-related responsibility assigned by the TPO/Institute authorities from time to time.

Dr. Divya Sharma, AP (AS&H) English cum Co-ordinator Employee ability Soft Skills shall undertake and coordinate Soft Skills, Personality Development, Communication Skills and other placement-oriented language training sessions for students and shall extend necessary support to the Training & Placement Cell in enhancing students' overall employability and placement readiness.



Director/Principal
ABVGIET, Pragatinagar
Distt. Shimla HP – 171227

Endstt. No. ABVGIET/B.Tech/Placement/Vol-II/2023- 2937/2943

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Copy to:

1. OIC (Acad., AS&H, CE, CSE, ECE& EE) for information and necessary compliance.
2. TPO for information and necessary compliance.
3. Dr. Divya Sharma for information and necessary compliance.
4. E-Circulation among all the faculty members for information and necessary actions.
5. All the above mentioned faculty members and students for information and necessary compliance.
6. Website Co-ordinator to upload on the institute website.
7. Notice Board.



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