



## OFFICE OF THE DIRECTOR/PRINCIPAL

ATAL BIHARI VAJPAYEE

GOVT. INSTITUTE OF ENGINEERING & TECHNOLOGY,

PRAGATINAGAR, DISTT. SHIMLA (H.P)-171202,

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No: 28

### OFFICE ORDER

Dated: 21.01.2025

Due to the joining of Dr. Ankush Kapoor as Associate Professor, ECE in this institute, the following charge/responsibility is hereby given to him apart from his routine academic activities:

Faculty	Name of Charge/Responsibility given	Remarks
Dr. Ankush Kapoor, Associate Professor, ECE	OiC/HoD ECE Department	Will Head the ECE Department and will manage all the department related academic & other activities.
	OiC-Academic	Will coordinator all the Academic related activities of B. Tech wing. OiCs of all departments and Time Table incharge will coordinate with OiC academic in managing all the academic related activities (MSTs, Int./Ext. practical exams and liasoning with HPTU, AICTE, and DTE for academic compliances etc. OiC Academic will ensure that all the directions as per the ordinances of HPTU and other directions from DTE, AICTE related to academic activities are complied in time.
	Coordinator: Internal Quality Assurance Cell	Will coordinate the IQAC cell

Apart from this, the following faculty members will be a part of team led by Dr. Ankush Kapoor, Associate Professor ECE to carry out the activities related to NAAC/NBA etc :

1. Sh. Anuj Gupta, AP CSE
2. Dr. Divya Sharma, AP AS&H
3. Sh. Pradeep Singh Thakur, AP, EE

All the departments OiCs, along with all faculty members and concerned staff will assist the above committee in managing the IQAC cell and NAAC/NBA/NIRF activities,


Mr. Ajeet Thakur, AP ECE will now coordinate and manage the Institute Innovation Cell (IIC) along with other members. He is also directed to hand over the OiC charge/documents, if any to Dr. Ankush Kapoor Associate Professor, ECE with immediate effect.

**Prof. (Dr.) Umesh C. Rathore**  
Director / Principal  
ABVGIET Pragatingar  
Distt. Shimla HP

Endst. No: ABVGIET/BT/Estt/Misc/2023-170-172 Dated: 21.1.2025

Copy to:

1. All concerned officers for information and compliance.
2. Institution web co-ordinator to upload on institution website for the information of all concerned.
3. Institution Notice Board.

  
Director / Principal  
ABVGIET Pragatingar  
Distt. Shimla HP

  
21.1.25